

# Bag Hall Agent

## Bag Hall, Manchester

A vacancy has arisen for a Bag Hall Agent to work within our busy Baggage Department at Manchester Airport.

### Experience

- ✔ Ideal candidate will have previous experience of working under pressure to meet tight deadlines in a customer focused environment.
- ✔ Previous experience of working within the Bag Hall is desirable.

### Desirable Skills

- ✔ Excellent customer focused standards
- ✔ A high level of accuracy is required
- ✔ Good knowledge of airport procedures, including Bag Hall
- ✔ Driving licence essential, plus normal colour vision to obtain an airside driving licence
- ✔ Excellent organisational skills and attention to detail
- ✔ Excellent communication and interpersonal skill
- ✔ IT
- ✔ Safety driven

### Key Tasks

- ✔ Working as part of the Bag hall team and independently to ensure the daily operation runs safely and smoothly under the Team Leader's direction
- ✔ Ensure outbound baggage is correctly loaded in the relevant ULD's
- ✔ Assist with offloading of bags, in a timely manner to achieve SLA
- ✔ Set flights up in preparation for the outbound departure
- ✔ Complete daily vehicle checks
- ✔ Undertake any other duties as required by Management
- ✔ To promote at all times the Vision Mission Values of dnata

### Hours of work:

- ✔ Various shift patterns - Flexible approach to working hours

If you believe you have the drive and enthusiasm required, apply in writing with an up to date CV and covering letter advising why you are suitable for this position to:

Mel Baker, Dispatch & Baggage Operations Manager

[Melvyn.baker@dnata.co.uk](mailto:Melvyn.baker@dnata.co.uk)

Successful applicants will be shortlisted for interview, and must have the legal right to work in the UK

Internal candidates - please ensure you have informed your manager of your application

**Closing Date: 28 January 2019**

dnata Ltd is an equal opportunities employer



The dnata logo, featuring a stylized 'd' and 'n' followed by the word 'dnata' in a bold, sans-serif font.